

Privacy statement

Date: 14 June 2022

1. Controllers

The joint controllers are the

Innovation Funding Agency Business Finland (Business ID 0512696-4) (hereinafter the “**Funding Agency**”)

and

Business Finland Oy (Business ID 2725690-3) (hereinafter the “**Company**”),

both together “**Business Finland**”

Porkkalankatu 1
00101 Helsinki
PL 69, 00101 Helsinki (Funding Agency)
PL 358, 00181 Helsinki (Company)
Tel. +358 (0)29 505 5000

2. Inquiries in matters regarding the register

tietosuoja@businessfinland.fi

3. Name of the register

Business Finland's Service User and User Authorization Data Register.

4. Purpose and basis of the processing of personal data

Identity and authorization management is used for online identification when a person logs in to the Business Finland service as the representative of an organization or as an authorized user (hereinafter referred to as the service). The service offers Business Finland's digital self-service services. Business Finland uses the data to identify the user and to verify that they have the correct permissions.

In this regard, the processing of personal data is based on Article 6 of the Data Protection Regulation and the national legislation regulating the activities of both the Funding Agency and the Company (in particular, the Act on Innovation Funding Agency Business Finland and the limited liability company called Business Finland (1146/2017, hereinafter the Business Finland Act), the Act on Discretionary Government Grants (688/2001), and the Act on Central Government Lending and Central Government Guarantees (449/1988)).

The Funding Agency and Company carry out tasks related to funding activities following harmonized processes with common tools, both organizations acting within the scope of their competences under the Business Finland Act. Both organizations may need to carry out different stages of related tasks

to fulfill their mission. The Funding Agency supervises the Company's operations. Due to the aforementioned reasons, the personal register containing user and user authorization data for the online service has also been merged.

Processing tasks may be outsourced to service providers outside the controller in accordance with and within the limits set by data protection legislation.

5. Data content of the register

Data on the data subject may include, but are not limited to, the following:

Session control event identifying data:

- timestamp
- method of identification
- identity (name and contact details)
- personal identification number (social security number)
- organization information
- identity of the authority
- reason code for failed authentication
- approval of the terms of use for identity and authorization management

6. Retention period of personal data

Personal data are stored for the active lifecycle of the matters managed by the service. Unnecessary personal data will be deleted after 24 months of inactivity, unless the person has a role in a project that is being funded and involves a pending audit or other measures, or if performing the obligations related to the project, such as the repayment of a loan, is still in progress.

7. Regular sources of information

The data subject themselves: the customer decides on the use of their electronic identity in the service. It is up to the customer to initiate the use the service and the necessary identification. The Suomi.fi identification service used by Business Finland provides personal data to the service.

8. Regular data disclosures and categories of recipients

As a rule, personal data are not disclosed to third parties, but the data processed are available to the authorities providing the service.

9. Transfer of data outside the EU or the EEA

Personal data will not be transferred outside the European Union or the European Economic Area.

10. Protection of the register

Employees have an obligation of professional secrecy. In addition, employees are committed to complying with internal data security guidelines.

Data and backups stored in information systems are located in locked and controlled spaces. The equipment that holds the register is protected and separated from the public network by a firewall and other technical measures.

Access to the register is limited by role-based authorization.

The above measures are designed to safeguard the confidentiality, availability and integrity of the personal data stored in the register and the rights of data subjects.

11. Other rights of data subjects in the processing of personal data

Right of access by the data subject (right of access)

The data subject has the right to inspect the data concerning themselves stored in the register. The request for inspection should be made in accordance with the instructions given in this Privacy Policy. The right of access may be denied on the grounds laid down by law. In principle, exercising the right of access is free of charge.

Right of the data subject to obtain rectification, erasure, or restriction of processing

To the extent that the data subject is able, they shall, without undue delay, upon becoming aware of an error or upon discovery of the error themselves, correct, delete or supplement any information in the register which is contrary to the purpose of the register, incorrect, unnecessary, incomplete or outdated.

To the extent that the data subject is unable to correct the data themselves, they shall submit a correction request in accordance with section 12 of this Privacy Policy. In addition, the data subject has the right to require the controller to restrict the processing of their personal data, for example, in a situation where the data subject is awaiting the controller's response to a request for rectification or erasure of their personal data.

Right of the data subject to lodge a complaint with a supervisory authority

The data subject has the right to file a complaint with a competent supervisory authority if the controller has not complied with the applicable data protection rules.

12. Contacts

The customer can maintain their own user data. In other matters regarding the processing of personal data and in situations related to exercising personal rights, the data subject should contact the controller. Data subjects can exercise their rights by contacting tietosuoja@businessfinland.fi.

This Privacy Policy was last updated on 14 June 2022.

The controller monitors changes in data protection legislation and aims to improve its operations continuously, and therefore reserves the right to update this privacy policy.